



CONNECTICUT COLLEGE

CAMPUS SAFETY DEPARTMENT

ANNUAL FIRE SAFETY REPORT

AND

FIRE STATISTICS

2020 CALENDAR YEAR

270 Mohegan Avenue
New London, Connecticut 06320

Emergency: internal extension 2222 or 2223
Routine Calls: (860) 439-2222 or internal extension 2222

The Annual Security Report and Crime Statistics can be found here

<https://www.conncoll.edu/campus-life/campus-safety/clery-information-crime-statistics/>

Fire Alarm System

Most campus buildings, including the residence halls are equipped with the Simplex TM fire alarm system, which consists of smoke detectors, heat detectors and pull stations. When initiated, these detectors or pull stations cause an audible and visual alarm in the building as well as audible and visual alarm at the Dispatch Center, where Campus Safety personnel are stationed. In addition to fire information, the Powerhouse fire alarm system displays facility operations information at the Dispatch Center.

Sprinkler System

Some administrative buildings and academic buildings, and all residential halls at Connecticut College are equipped with either dry or wet sprinkler systems, which are activated by heat sensors.

Fire Drills

Fire drills for residence halls are held each semester (twice a year). Fire drills are supervised by Campus Safety personnel with assistance from Residential Education and Living staff. Fire Drills for academic/administrative buildings are held once a year. The Director of Environmental Health and Safety provides fire drill and fire extinguisher training for Housefellows at the beginning of each academic year. Documentation for Fire Drills is kept in the files of the Director of Campus Safety and Emergency Operations. The documentation for fire extinguisher training is kept by the Office of Residential Education and Living. All Fire Drills are unannounced.

Fire Drill/Building Evacuation Procedures

General Building Evacuation Procedures

Building evacuations will occur when the evacuation alarm sounds and/or upon notification by the Emergency Response Coordinator or the Department of Campus Safety. The following procedure will be followed in the event of an evacuation:

- When the building evacuation alarm is activated during an emergency, head to the nearest marked exit and alert others to do the same.
- Assist disabled individuals in exiting the building. Do not use the elevators in case of fire or earthquake.
- Once outside, proceed directly to the appropriate “Designated Assembly Area.” Stay there until an accurate headcount is taken and you have been told it is safe to leave, or are directed to an alternate location.
- Keep streets, fire lanes, hydrant areas and walkways clear for emergency vehicles and personnel.
- DO NOT return to an evacuated building unless told to do so by a Connecticut College or Fire Department Official.

Residence Hall Evacuation - House Fellow/REAL Staff Responsibilities

- When the alarm is sounded, immediately report to the [designated assembly](#) area.
- As the residents exit the building and report to the designated assembly area, conduct a roll call, using the dorm resident list.
- Report to a Campus Safety Officer with the names and room numbers of any residents who are unaccounted for, or are known (or presumed) to be elsewhere. The Department of Campus Safety will attempt to contact these individuals. Under no circumstances should anyone re-enter the building to look for missing individuals. Leave searching the building to the Fire Department.
- Instruct residents to remain outside until the Department of Campus Safety sounds the “All Clear.” Ensure that residents stay clear of emergency equipment and vehicles. In case of inclement weather, the Department of Campus Safety will direct residents to another building to await the “all clear.”

Residence Hall Evacuation - Resident Responsibilities

- Upon hearing the alarm, immediately exit the building and report to the [designated assembly area](#), shutting all doors and windows on the way out. Do not use the elevator, as it may shut down, trapping occupants inside.
- Assist individuals with disabilities from the building. If the disabled individual is on an upper floor and is unable to evacuate (or be evacuated), assist them to an "area of refuge" in a student room, to await assistance from the Fire Department. Stuff clothing under the door to keep smoke out. Call 911 to inform the dispatcher of your location.
- Report to the House fellow or (or REAL staff member) who will be taking roll call.
- Report the whereabouts of residents who have not answered the roll call, and are known (or presumed) to be elsewhere (Class, off campus, etc.). Campus Safety will attempt to contact these individuals. Under no circumstances should anyone re-enter the building to look for missing individuals. Leave searching the building to the Fire Department.
- Report any pertinent information (smoke, flames, smells, injuries etc.) to a Campus Safety Officer.
- Stay calm and do not interfere with emergency responders.
- DO NOT attempt to re-enter the building, for any reason, until Campus Safety or the Fire Department sounds the “All Clear.”

Academic and Administrative Building Evacuation - Faculty, Department Head, Supervisors and/or Lead Person Responsibilities

- When the alarm is sounded, immediately report to the [designated assembly area](#). As occupants exit the building and report to the designated assembly area, conduct a roll call, ensuring that all individuals for whom you are responsible are accounted for.
- Report to a Campus Safety Officer with the names of any individuals who are unaccounted for. Campus Safety will relay that information to Fire Department personnel. They are equipped to re-enter the building to look for missing individuals.

- Instruct occupants to remain outside until Campus Safety sounds the “All Clear Signal.” Ensure that building occupants stay clear of emergency equipment and vehicles. In case of inclement weather Campus Safety will direct occupants to another building to wait for the all clear.

Academic and Administrative Building Evacuation - Building Occupant Responsibilities

- Upon hearing the alarm, immediately exit the building and report to the [designated assembly area](#), shutting all doors and windows on the way out.
- Assist individuals with disabilities from the building. If the disabled individual is on an upper floor and is unable to evacuate (or be evacuated), assist them to an "area of refuge" in a classroom, office or in a stairwell that can be isolated by tightly closed fire doors to await assistance from the Fire Department. If seeking refuge inside the building, stuff clothing under the door to keep smoke out, and call 911 to inform the dispatcher of your location.
- Report to your faculty instructor, supervisor or Work Leader, who will be taking roll call.
- Report the whereabouts of occupants who have not answered the roll call, and are known (or presumed) to be elsewhere (off campus, etc.)
- Report any pertinent information (smoke, flames, odors, etc.) to a Campus Safety Officer.
- Stay calm, and do not interfere with emergency responders.
- DO NOT attempt to re-enter the building for any reason, until Campus Safety or the Fire Department sounds the “All Clear”.

Residence Hall Restrictions

Connecticut State Law prohibits smoking inside all campus buildings.

Students may not possess or use candles or incense in residential areas, including an individual room. Candles and incense will be confiscated.

All electrical devices in student rooms must be Underwriters Laboratory (UL) listed. Kitchen appliances such as full-sized refrigerators, halogen lamps, hot plates, toasters, broilers, griddles, grills and open burners are not permitted in student rooms. Space heaters, except those issued by Facilities Management in emergencies are not permitted. Microwave ovens are restricted. The College reserves the right to have the oven removed if it causes an electrical problem. Outside TV antennas that are attached to the building are not allowed. Halogen lamps are not permitted. The cords of all electrical appliances and extension cords must have proper current rating. The College may remove any of these unauthorized items and store them at the owner’s expense.

Flammable liquids or gases of any type are prohibited in residential housing. Examples include: Gasoline, kerosene, lighter fluid, lamp oil and propane.

In addition, no vehicles, bicycles, mopeds, motorcycles may be stored, chained or repaired in hallways, corridors, rooms or stairways of any residential house. Mopeds and motorcycles or any other gasoline, propane, diesel or alcohol engine or equipment cannot be stored anywhere

inside a residential house. Vehicles improperly stored may be removed without notice. Bicycles may only be stored in designated bike rooms or outside on bike racks.

Students, faculty and staff are advised to refrain from tampering with fire safety equipment, such as smoke detectors, pull stations and fire extinguishers. Also, do not damage or cover EXIT signs, fire strobes or horns. Do not hang anything on sprinkler heads. Keep fire doors closed.

Other restricted items

Electronic Scooters – The use, possession, or storage of electronic scooters/skateboards, self-balancing boards (i.e. hoverboards), or other similar devices are prohibited on campus, and residence halls.

Fireplaces

The use of fireplaces for cooking is prohibited. Only residential houses that have approved sprinkler systems and fireplaces may have a fire in the fireplace.

Fire Safety Training

Each year the Director of Environmental, Health and Safety sends out a letter to all students regarding fire safety awareness. This letter includes information on prohibited items and practices and policy.

Housefellows and Floor Governors receive training on Fire Drill procedures and protocol through the Office of Residential Education and Living. Fire safety training is also provided by the Director of Environmental, Health and Safety.

Mandatory house meetings are held at the beginning of the year. At this time, students are notified where the [designated assembly areas](#) are for their residence hall.

Campus Safety personnel, Housefellows, and Floor Governors receive fire extinguishers and fire suppression training from the Director of Environment, Health & Safety. The proper way to extinguish a fire and the different types of fire extinguishers are covered.

In case of a fire, staff, faculty or students are instructed to activate the fire alarm (pull station) if the fire safety system has not already activated the fire alarm, evacuate the building and contact Campus Safety (Fire Department). If the staff, faculty or student is trained to use a fire extinguisher, can safely fight the fire, and have a point of exit behind them, they may attempt to extinguish the fire.

In Case of a Fire Call

- Campus Safety: **(860) 439-2222** or internal extension **2222**
- Environmental Health & Safety: **(860) 439-2252** or internal extension **2252**
- Facilities Management –
 - Work Control Desk: **(860) 439-2253** or internal extension **2253**
- Emergency Weather Hotline: **(860) 439-5000**
 - Toll Free: **(800) 596-9452** or internal extension **5000**
- New London Police or Fire: **911**

- For more information of Emergency Response Procedures:
<http://www.conncoll.edu/offices/environmental-health-and-safety/emergency-response/>

Fire Log

The Department of Campus Safety makes the Fire Logs for the most recent 60-day period open to public inspection during normal business hours (typically Monday through Friday, from 8am to 5pm, except holidays) at the Department of Campus Safety Gate House. Any fire logs that are older than 60 days are made available for public inspection within two business days of a written request. All confirmed fires occurring within or on any and all on-campus residential facilities will also be included in the Daily Crime and Fire Log. The information in the fire log typically includes the incident number, crime classification or nature of the fire, date reported, date occurred, general location of crime or fire, and disposition of each reported crime or fire. Faculty, staff, and students are encouraged to review these logs periodically to become more familiar with the types and locations of fires that may impact the College's campus community. The Fire Log is updated within two business days of when it is reported to the Department of Campus Safety.

NOTE:

Future improvements to fire safety will be incorporated as required by the National Building Codes and the authority having jurisdiction.

Fire Statistics

<i>Fire Safety Systems in Residential Halls and Student Housing</i>							
Facility	Fire Alarm Monitoring Done On-site by Connecticut College Campus Safety	Partial Sprinkler System*	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans & Placards**	Number of Evacuation (fire) Drills Each Calendar Year
191 Mohegan Ave	X		X	X	X	X	2
Abbey House	X		X	X	X	X	2
Addams House	X		X	X	X	X	2
Blackstone House	X		X	X	X	X	2
K. Blunt House	X		X	X	X	X	2
Branford House	X		X	X	X	X	2
Burdick House	X		X	X	X	X	2
Earth House-358 Mohegan	X		X	X	X	X	2
360 Mohegan Ave	X		X	X	X	X	2
Freeman House	X		X	X	X	X	2
Hamilton House	X		X	X	X	X	2
Harkness House	X		X	X	X	X	2
Johnson House	X		X	X	X	X	2
Knowlton House	X		X	X	X	X	2
Lambdin House	X		X	X	X	X	2
Larrabee House	X		X	X	X	X	2
Lazrus House	X		X	X	X	X	2
Morrisson House	X		X	X	X	X	2
Park House	X		X	X	X	X	2
Plant House	X		X	X	X	X	2
Smith House	X		X	X	X	X	2
Windham House	X		X	X	X	X	2
Wright House	X		X	X	X	X	2
River Ridge Apts.	X		X	X	X	X	2
1 Winchester				X	X	X	0
3 Winchester				X	X	X	0
6 Winchester				X	X	X	0
7 Winchester				X	X	X	0
8 Winchester				X	X	X	0
11 Winchester				X	X	X	0
2/4 Winchester	X		X	X	X	X	2

Residential Halls and Student Housing Fire Statistics Calendar Year 2020									
Residential Facilities	Total Fires in Each Building	Fire Number	Date	Time	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damaged by Fire	Case Number
Johnson House	1	1	02/14/20	0120	Unintentional	0	0	0-\$99	20-000065
Plant House	1	1	02/18/20	1650	Unintentional	0	0	0-\$99	20-000115
Winchester Apt. 1	1	1	03/14/20	0446	Cooking	0	0	0-\$99	20-000110
No Fires were reported at the following student housing facilities: 191 Mohegan Ave. 360 Mohegan Ave., Abbey House, Addams House, Blackstone House, K. Blunt House, Branford House, Burdick House, Earth House, Freeman House, Hamilton House, Harkness House, Knowlton House, Lambdin House, Larrabee House, Lazrus House, Morrisson House, Park House, Smith House, Windham House, Wright House, 2/4 Winchester, 3 Winchester, 6 Winchester, 7 Winchester, 8 Winchester, 11 Winchester, River Ridge Apartments..									

Residential Halls and Student Housing Fire Statistics Calendar Year 2019									
Residential Facilities	Total Fires in Each Building	Fire Number	Date	Time	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damaged by Fire	Case Number
	0	0	0			0	0		
No Fires were reported at the following student housing facilities: 191 Mohegan Ave. 360 Mohegan Ave., Abbey House, Addams House, Blackstone House, K. Blunt House, Branford House, Burdick House, Earth House, Freeman House, Hamilton House, Harkness House, Johnson House, Knowlton House, Lambdin House, Larrabee House, Lazrus House, Morrisson House, Park House, Plant House, Smith House, Windham House, Wright House, 1 Winchester, 2/4 Winchester, 3 Winchester, 6 Winchester, 7 Winchester, 8 Winchester, 11 Winchester, River Ridge Apartments..									

**Residential Halls and Student Housing Fire Statistics
Calendar Year 2018**

Residential Facilities	Total Fires in Each Building	Fire Number	Date	Time	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damaged by Fire	Case Number
2/4 Winchester	1	1	9/28/18	0225	Cooking Fire	0	0	\$366.81	18-000455

No Fires were reported at the following student housing facilities: 191 Mohegan Ave. 360 Mohegan Ave., Abbey House, Addams House, Blackstone House, K. Blunt House, Branford House, Burdick House, Earth House, Freeman House, Hamilton House, Harkness House, Johnson House, Knowlton House, Lambdin House, Larrabee House, Lazrus House, Morrisson House, Park House, Plant House, Smith House, Windham House, Wright House, 1 Winchester, 3 Winchester, 6 Winchester, 7 Winchester, 8 Winchester, 11 Winchester, River Ridge Apartments.