

# DEGREE WORKS: The Connecticut College Degree Audit Explained

September 2016 – For Students Who Entered in or after Fall 2016

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# What is Degree Works?

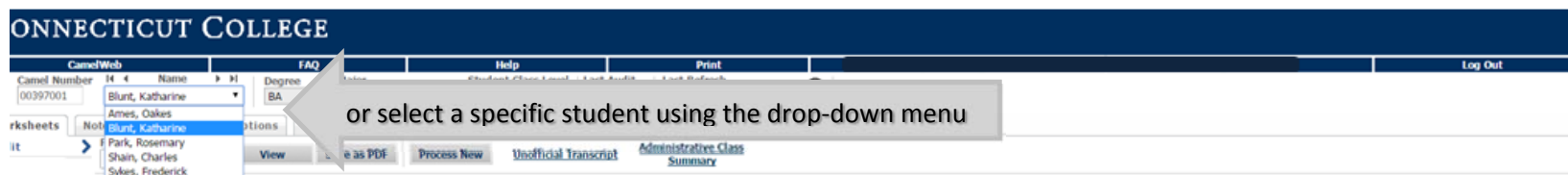
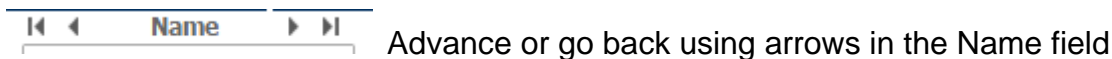
Degree Works is a web-based academic planning tool, used to help students and advisers monitor progress toward degree completion. The Degree Audit indicates how each course applies to requirements. Degree Works can be accessed 24/7 through CamelWeb. Students can access Degree Works from a link in Academic Resources, on the My Academics tab. Advisers can access Degree Works from a link in the My Students Links, on the My Students tab. Degree Works User Guides and an FAQ are available at <http://www.conncoll.edu/academics/registrar/degree-works/>.

## Navigation

**Students** will see their own degree audit as soon as they access Degree Works.

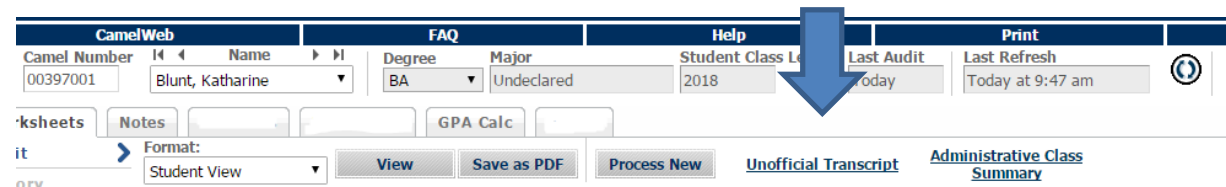
**Advisers** will see the audit of their first advisee once they access Degree Works. Students are listed alphabetically. To navigate to another student's degree audit, advisers can either use the arrows in the Name field to advance or go back, or click on the first student's name to see a drop-down menu of all of their advisees. Click on the name of the student whose degree audit will be reviewed.

*Adviser navigation:*



## Unofficial Transcript

An unofficial transcript can be accessed at the top of the degree audit. Click on the Unofficial Transcript link and select "landscape" when printing. For information about ordering official transcripts, please go to <http://www.conncoll.edu/academics/registrar/transcripts/>



# Student Information Header

The Student Information Header appears at the beginning of the degree audit and contains the following information:

- Student's Name
- Camel Number
- Class Year
- Current Dean and Adviser(s)
- Overall GPA (all courses)
- Institutional GPA (Connecticut College courses)
- Declared Majors
- Declared Minors
- Concentration within the Major (if applicable)

The Student Information Header also displays a visual representation of the estimated progress that has been made toward the degree (including in-progress courses). The first bar (Requirements) displays the estimated progress toward completion of degree requirements. The second bar (Credits) displays the estimated progress toward completion of overall total credits required for the degree.

## Example of Student Information Header

### Connecticut College Degree Works Audit

Student View W0000061 as of 10/08/2015 at 15:25			
Student	Sykes, Frederick	Level	Undergraduate
Camel Number	00397000	Degree	Bachelor of Arts
Class	2019	Major	Mathematics
Advisers	Rossi-Reder, Andrea Hammond, Christopher	Minor	Cognitive Science
Overall GPA		Concentration	Mathematics: Statistics
Institutional GPA			

#### Estimated Progress Toward Degree



This is an estimation of your progress and includes coursework in progress.

**Degree Block** – Please refer to [Academic Regulations and Degree Requirements](#) for an overview of degree requirements. The Degree Block appears after the Student Block and outlines all of the requirements that need to be completed in order to earn a Bachelor of Arts degree at Connecticut College. This block indicates progress toward completion of those requirements, which include:

**Total credits requirement:** A minimum of 128 credits are required for the degree. *Only four one-credit courses may be counted toward the 128 total.* Any one-credit courses taken in excess of four will not be counted toward the credits applied toward the degree and will appear at the bottom of the audit in the Not Counted block with the notation “Maximum Credits Exceeded”. Not Counted courses refer to degree requirements; these courses will appear on a student’s transcript.

**64 credits in residence:** A total of 64 credits must be taken at Connecticut College. Please note that students must be in residence at Connecticut College as a full-time student during the 7<sup>th</sup> or 8<sup>th</sup> semester (one semester of the senior year).

**Upper-level requirement:** A total of 64 credits are required at the 200 level or higher. *Please note that students will be required to take in excess of 128 credits in order to satisfy degree requirements if they take more than 64 credits at the 100-level.* For example, a student who takes 68 100-level credits will need to take 132 credits (64 at the 200-level or higher) to complete degree requirements.

**Minimum GPA:** A minimum overall GPA of 2.0 is required.

**Writing Across the Curriculum Requirement:** Refer to the Writing Across the Curriculum block for more information (page 6)

**ConnCourse Requirement:** Refer to the ConnCourse block for more information (page 6)

**World Languages and Cultures Requirement:** Refer to the World Languages and Cultures block for more information (page 6)

**Modes of Inquiry Requirement:** Refer to the Modes of Inquiry block for more information (page 7)

**Pathway or Centers Requirement:** Once a student has been accepted into a Pathway or Center, refer to the Pathway or Center Requirements block for more information (page 7)

**Major Requirement:** Students must satisfy the requirements for at least one major. Once a student has declared a major, refer to the Major block for more information.

Minimum Courses Outside of a Single Department: Students must take at least 64 credits outside of any single department. *Please note that students will be required to take in excess of 128 credits in order to satisfy degree requirements if they take more than 64 credits within a single department.* Courses that exceed 64 credits in any one department will not be counted toward the 128 required for the degree and will appear in the Not Counted block with the notation “Maximum Credits Exceeded”. Not Counted courses refer to degree requirements; these courses will appear on a student’s transcript.

Courses in Common: Only one course may be counted in common between a minor and another major or minor. Three to five courses may be counted in common between two separate majors, depending on the number of courses required for each major. Detailed information can be found on the [Major Overlap Form](#). Courses which exceed these limits will not be applied to the requirements for the shared majors/minors.

## Example of Degree Block in Progress

In this example, the student has 80 more credits remaining to reach the 128 credit requirement. Of those 80 credits, 48 need to be taken at the 200 level or higher. The student has completed the Writing, ConnCourse, and World Languages and Cultures requirements. The Modes of Inquiry requirement is in progress. Additional requirements are needed to complete the Pathway or Center requirements and the major.

Degree in Bachelor of Arts		Catalog Year:	2016-2017 <th>Credits Required:</th> <td>128 </td>	Credits Required:	128
		Overall GPA:	0.000	Credits Applied/In Progress:	48
<b>Unmet conditions for this set of requirements:</b>		128 credits are required. You currently have/are taking 48, you still need 80 more credits.			
<input type="checkbox"/> Minimum 64 Credits Required at Connecticut College	<b>Still Needed:</b> Minimum 64 credits taken at Connecticut College: You have/will have 48 but still need a minimum of 16 credits.				
<input type="checkbox"/> 64 credits at the 200 level or higher	<b>Still Needed:</b> You have taken/are taking 16 but still need 48 credits at the 200 level or higher.				
<input type="checkbox"/> Minimum 2.0 GPA is required when you start taking our classes.					
Students must be in residence at Connecticut College full-time (12 credits or more) during the 7th or 8th semester - one semester of the senior year.					
<input checked="" type="checkbox"/> Writing Requirement					
<input checked="" type="checkbox"/> ConnCourse Requirement					
<input checked="" type="checkbox"/> World Languages and Cultures Requirement					
<input checked="" type="checkbox"/> Modes of Inquiry Requirement					
<input type="checkbox"/> Pathway or Center Requirements	<b>Still Needed:</b> See <a href="#">Pathway or Center Requirements</a> section				
<input type="checkbox"/> Major Requirements	<b>Still Needed:</b> See <a href="#">Major in Botany</a> section				

## Example of Degree Block with Requirements Complete/In Progress to be Completed

In this example, the student has completed all requirements except for the major and Pathway/Center. Major and Pathway/Center requirements, and credits to reach 128, are in progress and will be completed once the courses have been successfully passed at the end of the semester.

Degree in Bachelor of Arts		Catalog Year:	2012-2013 <th>Credits Required:</th> <td>128</td>	Credits Required:	128
		Overall GPA:	0.000	Credits Applied/In Progress:	128
<input checked="" type="checkbox"/> Minimum 64 Credits Required at Connecticut College					
<input checked="" type="checkbox"/> 64 credits at the 200 level or higher					
<input checked="" type="checkbox"/> You meet the minimum 2.0 GPA requirement.					
Students must be in residence at Connecticut College full-time (12 credits or more) during the 7th or 8th semester - one semester of the senior year.					
<input checked="" type="checkbox"/> Writing Requirement					
<input checked="" type="checkbox"/> ConnCourse Requirement					
<input checked="" type="checkbox"/> World Languages and Cultures Requirement					
<input checked="" type="checkbox"/> Modes of Inquiry Requirement					
<input checked="" type="checkbox"/> Pathway or Center Requirements					
<input checked="" type="checkbox"/> Major Requirements					

For information about the icons used in the degree audit, see the bottom of the degree audit or the last page of this guide.

## Writing Across the Curriculum Block

The Writing Across the Curriculum block appears after the Degree block and tracks progress toward completion of two designated Writing courses.

Writing Across the Curriculum						Catalog Year: 2015-2016
Students must complete two designated Writing (W) courses.						
Writing Course I	ENG 150	ESSENTIALS OF LITERARY STUDY	INPR	(4)	Fall 2015	
Writing Course II	FYS 105F	MICROBES, MOLECULES, AND MORE	INPR	(4)	Fall 2015	

## ConnCourse Block

The ConnCourse Block appears after the Writing Across the Curriculum block and tracks progress toward completion of this requirement. Students must complete one ConnCourse. Transfer students entering Connecticut College with 56 credits or more are exempt from this requirement.

ConnCourse Requirement						Catalog Year: 2016-2017
Students matriculating in or after Fall 2016 must complete one ConnCourse. Transfer students entering Connecticut College with 56 credits or more are exempt from this requirement.						
ConnCourse	ANT 112	CC: MATERIAL LEGACIES	A	4	Fall 2016	

## World Languages and Cultures Block

Students must take two semesters of study in the same language, ideally during the first two years at Connecticut College. The World Languages and Cultures block, which follows the ConnCourse block, indicates progress toward completion of this requirement.

World Languages and Cultures Requirement						Catalog Year: 2016-2017
<input type="checkbox"/> World Languages and Cultures Requirement <span style="color: red;">Still Needed:</span> Select two courses in the same language, from the following languages. Please see the College catalog for language courses.						
The World Languages and Cultures requirement is met by two semesters of study in the same language, ideally taken during the first two years at Connecticut College.						
<input type="checkbox"/> Arabic						
<input type="checkbox"/> Chinese						
<input type="checkbox"/> French						
<input type="checkbox"/> German						
<input type="checkbox"/> Greek						
<input type="checkbox"/> Hebrew						
<input type="checkbox"/> Italian						
<input type="checkbox"/> Japanese						
<input type="checkbox"/> Latin						
<input type="checkbox"/> Russian	RUS 101	ELEMENTARY RUSSIAN	INPR	(5)	Fall 2016	
<input type="checkbox"/> Spanish						

# Modes of Inquiry Block

The Modes of Inquiry block appears after the World Languages and Cultures block and tracks progress toward completion of the Modes of Inquiry. Students must complete classes in all five Modes of Inquiry, taken in five different departments. Students pursuing a Pathway or Center certificate must take courses in four of the five Modes of Inquiry.

Modes of Inquiry		Catalog Year: 2016-2017
Students matriculating in or after Fall 2016 must complete classes in all five Modes of Inquiry, taken in five different departments. Students pursuing a Pathway or Center certificate must take courses in four of the five Modes of Inquiry. Click this link to view courses that can fulfill each Mode of Inquiry.		
<input type="checkbox"/> MOI A: Creative Expression	Still Needed:	Creative Expression
<input type="checkbox"/> MOI B: Critical Interpretation and Analysis	Still Needed:	Critical Interpretation and Analysis
<input type="checkbox"/> MOI C: Quantitative and Formal Reasoning	Still Needed:	Quantitative and Formal Reasoning
<input type="checkbox"/> MOI D: Scientific Inquiry and Analysis	Still Needed:	Scientific Inquiry and Analysis
<input type="checkbox"/> MOI E: Social and Historical Inquiry	Still Needed:	Social and Historical Inquiry
Complete classes in five Modes of Inquiry, from five different departments		

# Pathway or Center Requirements Block

Once a student has been accepted into a Pathway or Center, the Pathway or Center Requirements block will appear after the Modes of Inquiry block and will track progress towards completion of these requirements. Students pursuing a Pathway or Center certificate must take courses in four of the five Modes of Inquiry. Students pursuing a Pathway must take at least three of the Modes of Inquiry within their Pathway.

Pathway or Center Requirements		Catalog Year: 2016-2017
<input type="checkbox"/> Thematic Inquiry Course	Still Needed:	1 Class in AFR 299 or HIS 299 or SRS 299
<input type="checkbox"/> Curricular Itinerary Courses	Still Needed:	3 Classes in AHI 361 or ANT 104 or 114 or 307* or 350* or ART 207* or 208* or BIO 118 or 207* or BOT 207 or COM 103 or 105 or 110 or 214* or DAN 119 or ECO 212* or 229* or EDU 270 or ENG 155 or 336 or 367 or 368 or ES 110 or 120 or 210 or 259* or 312 or 313 or 493D or 493U or 494D or 494U or FLM 220* or GOV 232 or 251 or HIS 115 or 252 or 306 or 324* or MAT 107 or PHI 228 or 249 or PHY 113 or REL 198 or SOC 224* or 329 or SPA 204* or 305*
<input type="checkbox"/> Global-Local Engagement	Still Needed:	
<input type="checkbox"/> Senior Reflection	Still Needed:	
SOCIAL JUSTICE AND SUSTAINABILITY - Students enrolled in an Integrative Pathway must complete courses in at least four of the five Modes of Inquiry, at least three of which must be within their Pathway		

Students should meet with their advisers regularly to discuss progress toward degree requirements, including Connections Program requirements.

## Major Block(s)

Requirements for a student's declared major appear after the Modes of Inquiry block (or the Pathway or Center Requirements block once a student has been accepted into a Pathway or Center). If a student has declared more than one major, the majors appear on the degree audit the order in which they were declared. The first major appears before the second declared major, etc. Students should meet with their advisers regularly to discuss degree requirements, including requirements for any declared majors and minors.

A Provisional Major GPA appears in the header of the Major block. This GPA is provisional because it only calculates the courses that appear within the Major block. A student's major GPA, used for departmental distinction calculation, is considered to be any course that could have applied toward the major, including courses that appear elsewhere in the degree audit (for example, in the Connections or Elective blocks or in another Major or a Minor block). A student's final major GPA, which is calculated by the department for graduating seniors and does not appear on the degree audit, will include all of these courses.

Major in Behavioral Neuroscience						Catalog Year:	2014-2015
						Provisional Major GPA:	3.893
A score of 4 or 5 on the Advanced Placement Psychology Examination or its equivalent may be substituted for PSY 100. This exception requires the student to choose an additional laboratory course for the major. Independent research, either as Individual Study or Honors Study, is strongly recommended.							
<input checked="" type="checkbox"/> Cells	BIO 106	CELLS	A	4	Fall 2014		
<input type="checkbox"/> Human Physiology	Still Needed: 1 Class in BIO 202*						
<input type="checkbox"/> Biopsychology	Still Needed: 1 Class in PSY 214*						
<input checked="" type="checkbox"/> General Chemistry	CHM 103	GENERAL CHEMISTRY	A-	5	Fall 2014		
<input checked="" type="checkbox"/> General Chemistry	CHM 104	GENERAL CHEMISTRY	A	5	Spring 2015		
<input type="checkbox"/> Organic Chemistry	CHM 223	ORGANIC CHEMISTRY	INPR	(5)	Fall 2015		
INTRODUCTORY COURSE							
<input type="checkbox"/> Introduction to Psychology	PSY 100	INTRODUCTION TO PSYCHOLOGY	INPR	(4)	Fall 2015		
<input type="checkbox"/> Psychological Statistics	Still Needed: 1 Class in PSY 201*						
<input type="checkbox"/> Research Methods in Psychology	Still Needed: 1 Class in PSY 202* or 302*						
<input type="checkbox"/> Behavioral Neuroscience or Psychopharmacology	Still Needed: 1 Class in PSY 314* or 322*						
<input type="checkbox"/> Neuroscience course	Still Needed: 1 Class in BIO 409* or PSY 332* or 336* or 343* or 409* or 426* or 452* or 493D*						
<input type="checkbox"/> Molecular Dev, Molecular Cell, or Biochemistry	Still Needed: 1 Class in BIO 302* or 309* or CHM 303*						
<input type="checkbox"/> Humanities and Social Sciences	Still Needed: 1 Class in ANT 319 or HMD 306* or LIN 110 or PHI 220 or 223 or 224 or 226 or 229						
BEHAVIOR AND INDIVIDUAL RESEARCH OR HONORS STUDY							
<input type="checkbox"/> Behavior and Individual Research	( 1 Class in BIO 224* or 302* or 309* or BNS 391 or 392 or 491 or 492 or PSY 204* or 210* or 212* or 215* or 307* or 309* ) or						
<input type="checkbox"/> Honors Study	( 2 Classes in BNS 497 and 498* )						

## Minor Block(s)

Any declared minors appear as Minor blocks, after the Major blocks, and outline requirements for the minor(s).

Minor in Arabic Studies						Catalog Year:	2015-2016
Students with prior knowledge of Arabic may, in consultation with their adviser, begin the language sequence at a higher level. Students may substitute an individual study in Arabic for the course in English. No more than two courses taken at other institutions may be counted toward the minor.							
<input checked="" type="checkbox"/> Elementary Arabic	ARA 101	ELEMENTARY ARABIC	A	4	Fall 2014		
<input checked="" type="checkbox"/> Elementary Arabic	ARA 102	ELEMENTARY ARABIC	A	4	Spring 2015		
<input type="checkbox"/> Intermediate Arabic	ARA 201	INTERMEDIATE ARABIC	INPR	(4)	Fall 2015		
<input type="checkbox"/> Intermediate Arabic	Still Needed: 1 Class in ARA 202*						
<input type="checkbox"/> One ARA course in English at 200 or 300 level	Still Needed: 1 Class in ARA 220 or 320 or 330 or 374						



## Elective Courses Block

The Elective Courses block appears after all declared majors and minors on the audit. Any courses that have not been applied to the previous blocks, including Connections and Major or Minor, will appear as Elective courses as long as the student received passing grades and the courses are being counted toward the degree requirements.

If a course that appears in the Electives block has been approved to apply toward the student's major or minor, a signed [Course Exception Form](#) must be submitted to the Registrar's office. Once the form has been received, the course will appear in the appropriate Major or Minor block.

Elective Courses		Credits: 4	Classes: 1
BIO 314	BEHAVIORAL NEUROSCIENCE	INPR	(4) Fall 2015

## Insufficient Block

Courses for which a student received an insufficient (failing) grade or that the student withdrew from will appear after the Electives block, in the Insufficient block. Insufficient courses refer to degree requirements; these courses will appear on a student's transcript.

## In Progress Block

Courses in progress will appear after the Electives and Insufficient (if applicable) blocks, within the In Progress block. These courses will also appear elsewhere in the audit (for example, in the Connections, Major, Minor, or Electives block), depending on what requirement they satisfy.

In-progress		Credits: 16	Classes: 5
ENG 150	ESSENTIALS OF LITERARY STUDY	INPR	4 Fall 2015
FYS 105F	MICROBES, MOLECULES, AND MORE	INPR	4 Fall 2015
MAT 107	INTRODUCTION TO STATISTICS	INPR	4 Fall 2015
PHY 107	GENERAL PHYSICS	INPR	4 Fall 2015
PHY 107L	GENERAL PHYSICS LAB	INPR	0 Fall 2015

## Not Counted Block

Courses that exceed the maximum number that can be counted toward the degree will appear in the Not Counted block, at the bottom of the audit. For example, any courses taken over the maximum number of four one-credit courses, and/or any courses taken over the maximum number of 64 credits in any single department, will appear in the Not Counted block. Not Counted courses refer to degree requirements; these courses will appear on a student's transcript.

# Other Functionality

## What If

What If allows a view of the student's degree audit using other majors, minors, or concentrations other than what has been declared. This is useful for students considering adding or changing a major or minor. Click on the What If link under Worksheets, enter search criteria (if searching for a concentration, choose both the major and the concentration), and then click Process What-If. To return to the degree audit, click on Audit under Worksheets.

Worksheets | Notes | Petitions | Exceptions | GPA Calc | Admin

Audit | Format: Student View | Process What-If | Save as PDF

History

**What If** > The What If Audit is a tool you may use to help you see your progress toward completion in areas of study other than your currently declared major(s) and minor(s). Using the tool does not constitute a change of major or minor. F concentration.

What If History

Look Ahead | Degree: Bachelor of Arts

Financial Aid | Catalog Year: 2016-2017

Aid History | **Choose Your Different Areas of Study**

Athletic Eligibility | Select an item to add it to your Chosen Area of Study

Athletic History | Major: Pick a Major

Minor: Pick a Minor

Concentration: Pick a Concentration

Chosen Areas of Study

MAJOR : Computer Science

MINOR : Arabic Studies

Remove

## Look Ahead

Look Ahead is a planning tool that allows students and advisers to see how future coursework affects the audit, including Connections requirements. Click on the Look Ahead link under Worksheets, enter the subject and course number of the course that is being considered, click on Add Course, and then click Process New. To return to the degree audit, click on Audit under Worksheets.

Audit | Format: Student View | Process New

What If

**Look Ahead** > To see an audit SHOWING COURSES FOR WHICH YOU PLAN TO REGISTER IN FUTURE TERMS, use the form below to enter the Subject code and Number of each anticipated course. Once you have created your list of courses, click on the Process New button.

Look Ahead | Enter a course and click Add Course

Subject: [ ]





Number: [ ]

Add Course

Courses you are considering

Remove Course

## Legend

 <b>Complete</b>	The requirement has been completed.
 <b>Not Complete</b>	The requirement is NOT complete; refer to Still Needed within that requirement for more information.
 <b>Complete except for classes in-progress</b>	The requirement will be complete once classes in-progress are successfully passed.
 <b>Nearly complete - see adviser</b>	The requirement is almost complete – contact your adviser to confirm final steps needed.
<b>(T) Transfer Class</b>	Work accepted for transfer, which was taken prior to a student’s attendance, during Study Away, or elsewhere during a winter/summer session or while a student was on leave, appears on the audit with “Satisfied by: Name of Institution” beneath the course. Transfer work generally appears in the Elective Courses block unless the course has been approved to satisfy a Connections or major/minor requirement.
<b>@ Any course number</b>	The @ sign is a wildcard placeholder for any number or letter. For example, students who need to take one class in FRH 493@ can take FRH 493A, FRH 493K, FRH 493M, FRH 493N, or FRH 493O in order to satisfy this requirement.
<b>* Course Prerequisite Indicator</b>	The required course has a prerequisite. Click on the course number for a detailed description of the course.
<b>INPR In- progress</b>	The course is in progress.

## Disclaimer

The bottom of the audit contains the following disclaimer. Students should be aware that it is their responsibility to know and meet the requirements necessary for the degree. Any questions regarding degree eligibility or requirements should be directed to the student’s academic adviser(s) and class dean.

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the above requirements. This audit is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Every effort has been made to ensure the accuracy of this audit; however, it is your responsibility to know and meet the requirements necessary for your degree. Final confirmation of the completion of all requirements is subject to department and Registrar approval. Please contact your academic adviser or your class dean for assistance in interpreting your audit. For information about ordering official transcripts, please see our website at <http://www.conncoll.edu/academics/registrar/transcripts/>.